

PTO General Meeting Minutes, 11/18/15

Attending: Sarah Ladiges, Jenny Anderberg, Hawk Cramer, Jennifer Woodman, Jenn Middleton, Jennifer Long, Connie Saxby, Megan Blomquist, Stephanie Eshuis, Michelle McShane, Courtney McCready, Collette Christensen, and one parent

Call to Order: 6:31 pm by Jenn M., seconded by Hawk C.

Review Agenda

Hawk C. requested that Winterfest be added to the agenda. Hawk C. moved to approve minutes from the October 21, 2015 General Meeting., seconded by Jenn M.; minutes were unanimously approved.

Principal's Report

Hawk C. discussed the passing of Cedar Way third grader Ariel Johnston. He indicated that the school would make counseling and other forms of support available to students and staff, and that the school would share information with the Cedar Way community about memorial services as it becomes available. The group also discussed recent events in Paris and how to handle discussions of current events with students.

Hawk gave a report on Cedar Way's performance on last year's SBA (Smarter Balanced Assessment). In English/Language Arts (ELA), math, and science, Cedar Way students scored above the state average at all grade levels, in most cases by 10-20 percentage points. He stated that he would be getting more information about how Washington students' performance compared to students in other states, noting that Washington students are expected to do well by comparison.

Treasurer's Report

Jenn M. handed out Profit & Loss sheet for 10/21/15 – 11/18/15 & highlighted some of the money that came in & went out:

- Book Fair revenue was \$3,467.08 with \$832 in profit for the library
- Wreath Sale revenue was \$2,183 with \$993 in profit for PTO
- Harvest Fest turned a profit of \$177 (goal is to break even)
- Expenditures included the Science Rocks assembly (\$690), art supplies (\$74.76), PE equipment (\$141.41), Pebble Go database (\$722.97), and counseling supplies, including an outdoor Kelso's Choices banner (\$263.48).

Old Business

Harvest Fest – Jenn M. reported that Harvest Fest was well attended and that there were enough volunteers, including some high school students, to make the event successful. She noted that next year volunteers will be needed to shadow Jenn through the organization of Harvest Fest in preparation for taking over leadership of the event the following year.

Logo Wear –Jenn M. reported on behalf of Ellen Stancik that Logo Wear sales in the fall generated approximately \$350 in profit.

Sounders Night - Jen W. reported that the Sounders Night event that took place in the fall went well, and generated approximately \$100. The PTO will consider doing another Sounders Night in the spring.

Pacific Science Center – Plans are underway for another all-school assembly and hands-on learning experience put on by the Pacific Science Center. PTO is working with Cedar Way teachers and staff to coordinate dates and will be working with Pacific Science Center

representatives to get material included that is new and different from what was presented at last year's assembly.

Directory – Megan B. reported that the PTO completed the printing and distribution of the school directory. It was noted that volunteers helped assemble the printed directories this year to save on expenses, and that the amount budgeted for the directory may need to be increased in the future to reflect increased printing costs. It was suggested that the additional expense could be offset by selling business card ads to local merchants, perhaps in coordination with sponsorship for the 5K Fun Run (i.e., Fun Run sponsors could add a business card ad in the directory to their sponsorship for an additional amount).

New Business

Spring Musical – Jen W. reported that there was sufficient interest among parents and students to move forward with plans for a spring musical. EDGE Performing Arts will provide instruction, as well as scripts, costumes, and sets. Flyers will go out this week, and registration will begin at the end of November. Scholarships will be available to students, with PTO funding up to one half the registration fee. Performances will be held in March 2016.

Winterfest – Hawk C. reported that Winterfest will take place on December 16, 2015, from 6:00-7:30 pm, and will be organized by family engagement specialist Michelle Clark, who has been hired by the District to spend half her time at Cedar Way.

Committee Updates

Wreath Sales – Jenn M. reported that 42 orders were received, down slightly from last year, and that sales generated approximately \$1000 in profit for PTO. Wreaths will be available for pick up next week.

Enrichment Programs – Jen W. reported that Smart with Art will be conducting a one-day holiday themed art workshop in December, and that new sessions of enrichment programs will be starting in January, including visual arts, Bricks 4 Kids, Spanish, athletics, and the spring musical. Scholarships will be available through Courtney McCreedy.

Communication – Information about PTO is available through the PTO website (www.cedarwaypto.org), the Facebook page, the Eagle Express (paper flyer), the Weekly Happenings email, and the readerboard.

Read-a-thon – Jennifer L. reported that this year's Read-a-thon will be held in February, and planning will get underway in January.

5K Fun Run – Planning meetings for next summer's 5K Fun Run will begin in January, and new volunteers are welcome to join in and help with planning and sponsorship. Jenny A. will be producing a new t-shirt design.

Parking Lot Update – Hawk C. reported that plans for the parking lot improvements have been submitted to the City of Mountlake Terrace and will need to be revised, as the City is concerned with the number of trees that would be removed. Plans will also need to be adjusted in light of preliminary bids indicating that some of the options under discussion will be too expensive. Revised plans are likely to feature less parking in the front of school, more parking in the rear, full sidewalks in front, a wider turning radius in front, and more curb space.

Call to Adjourn: 7:22 pm by Jenn M., seconded by Jenny A.

